

JUL 31 2023

SHERRY MURRAY
COUNTY CLERK

230714

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

DATE ISSUED July 31, 2023
Page 1 of 2

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

BID NUMBER #2024-#03 Electric for the Lean To / District #3	BID CLOSING DATE AND HOUR Aug 28, 2023 9:00am	REQUIRED DELIVERY DATE SEE SPECIFICATIONS ____ Days after award of Purchase Order
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TERMS **Start accepting bids on August 22, 2023 at 9:00am**
Net, FOB this bid will open 08-28-2023 during Commissioner's Meeting that begins at 9:00am

DATE OF DELIVERY:
SEE SPECIFICATIONS

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
	1 or more		<p>Canadian County District #3 is seeking bids for the Electric for the Lean To.</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>For Information and Onsite Visit Contact: Dean Walker, Forman & Tracey Rider, District #3 Commissioner Emails: walkerd@canadiancounty.org ridert@canadian county .org Phone numbers: (405) 885-8810 & (405) 658-8109 Hours: Monday – Friday 8:00 am to 4:00 pm Address: 1205 N. Calumet Rd., Calumet, OK 73014</p>		<p>\$ _____</p> <p>Total</p>

APPROVED

Date: 7-25-23

Dracw Buler
Officer or Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 09/28/2023
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036

NOTE: Other terms and conditions can be added at the discretion of the county officers.



**Canadian County
Purchasing**

Bid Specifications

Date Issued: July 31, 2023
Bid Number: **2024-#03**
Closing Date: August 28, 2023 at 9:00am
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: August 28, 2023 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~
Electric for the Lean To / District #3

Canadian County District #3 is seeking bids for Electric for Lean To.

Specifications attached.

Bids will be received beginning at 9:00am on Tuesday, August 22, 2023 until 9:00am on Monday, August 28, 2023.

Bids shall be accompanied by:

- Signed and Notarized Invitation to Bid
- A certified check, cashier's check or bid bond equal to five percent (5%) of the bid, which shall be deposited with the awarding public agency as a guaranty; or
An irrevocable letter of credit terms the Construction and Properties Division of the Office of Management and Enterprise Services prescribes, issued by a financial institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation for the benefit of the state, on behalf of the awarding public agency, in an amount equal to five percent (5%) of the bid. The awarding public agency shall deposit the irrevocable letter of credit with Division.
- Business Relationships Affidavit
- Non-Collusion Bidding Certification

(Please review Title 61 O.S. § 101-138 for full disclosure)

NOTE

Terms for Payment:

A purchase order will be issued to the awarded vendor. Once the original itemized invoice is received by the receiving officer it will be processed for payment.

For information and onsite visit contact:

Contact: Dean Walker, District #3 Foreman or Tracey Rider, District #3 Commissioner
Phone: (405)885-8810 (Dean) or (405)658-8109 (Tracey)
Hours: Monday – Friday 8:00 am to 4:00 pm
Address: 1205 N. Calumet Rd., Calumet, OK 73014

If you have any questions or need additional information, please contact:
Lena Marquez, Purchasing Agent, 405.295.6125
lmarquez@okcana.cogov.net

201 N. Choctaw Avenue, El Reno, OK 73036
405.295.6125 ~ Fax 405.422.2437
www.canadiancounty.org

Electric for the Lean To Bid Specs

All permits, inspections, license and fee's as required by the city of state

A complete operational installation and system

All panels, disconnects, fuses, switch gear

Two x 8' vapor lights in power wash bay

9 UFO Highbay light fixtures

9 Quad receptacles

18 GFI receptacles

2 Switches for light fixtures

1-50AMP receptacle for steam cleaning

1-42 Circuit Load Center with 200 amp main

BUSINESS RELATIONSHIPS AFFIDAVIT

_____ (PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public _____

My Commission Expires _____

NON-COLLUSION BIDDING CERTIFICATION

_____ (PROJECT NAME)

STATE OF OKLAHOMA)
)SS
 COUNTY _____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
 - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractor nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20____.

 (Signature)

 (Print Name)

 (Position in the Company)



**Canadian County
Purchasing**

BID CHECKLIST

Date Issued: July 31, 2023
Bid Number: **2024-#03**
Closing Date: August 28, 2023 at 9:00am
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: August 28, 2023 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

- Is the Invitation to Bid Signed and Notarized? _____
- Is the bid bond or cashier's check enclosed? _____
- Is the Business Relationships Affidavit enclosed? _____
- Is the Non-Collusion Bidding Certificate enclosed? _____
- Are all applicable spaces filled in? _____
- Are all necessary papers enclosed? _____
- Is the Bid # and Opening Date on outside of return envelope? _____

**Bids will be received beginning 9:00am Tuesday, August 22, 2023 until 9:00am Monday, August 28, 2023
(DO NOT turn bid in BEFORE Tuesday, August 22, 2023 @ 9:00am – bid will NOT be opened or considered)**

Thank You,

Lena Marquez, Purchasing Agent



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

Date Issued: July 31, 2023

Bid Number: 2024-#03

Closing Date: August 28, 2023 at 9:00am

PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036

Opening Date: August 28, 2023 during the Commissioner's Meeting that begins at 9:00am

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~ AFFIDAVIT ~

Electric for the Lean To / District #3

State of Oklahoma)
County of Canadian) §

I, Lena Marquez, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
1400 Forum Blvd. Ste 7B
Columbia, MO 65203

Online Data Services
5425 Peachtree Parkway
Peachtree Corners, GA 30092

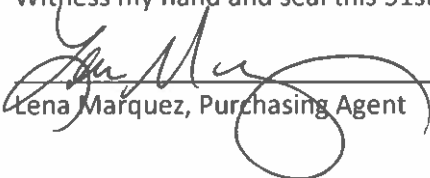
Reed Construction Data
30 Tech. Pkwy South, Ste 100
Norcross, GA 30092

King Electric, LLC
PO Box 1367
El Reno, OK 73036

Snyder Electric
115 E. Main St.
Calumet, OK 73014

Twin City Electric
107 S 3rd St
Yukon, OK 73099

Witness my hand and seal this 31st day of July, 2023.


Lena Marquez, Purchasing Agent

